



# **UNIVERSITY OF ENGINEERING AND TECHNOLOGY MARDAN**

## **POSITIONS VACANT**

Applications are invited from suitable candidates on prescribed form available to download from the downloads section of University Official Website ([www.uetmardan.edu.pk](http://www.uetmardan.edu.pk)) for appointment against the following posts on purely temporary basis for a period of one year in the University of Engineering and Technology Mardan. Applications, duly filled in all respect, along-with application fee (Non-Refundable) of Rs.1500/- must be deposited in any branch of Bank of Khyber, (throughout Pakistan) in the University Account titled "Miscellaneous fund UETM" Branch Code.0179, Account No.00908-00-1. The requisite qualification and experience, against each post, is given below:

S. No	Title of Post	No. of posts	Qualification & Experience
1	<b>Manager IT</b> (One year purely temporary basis) <b>Rs. 90,000/-</b> (Fixed Pay)	01	<ul style="list-style-type: none"><li>First division Master's Degree (16 years) in Computer Science/ IT, <b>OR</b> First division BCS (04years)/ BIT (04 years) degree from HEC recognized University/ Institution</li><li>05 years relevant experience.</li></ul>
2	<b>Senior Administrative Officer</b> (One year purely temporary basis) <b>(Rs. 90,000/-</b> (Fixed Pay )	01	<ul style="list-style-type: none"><li>First division Bachelor's degree from University/Institute recognized by HEC/Government</li><li>Minimum of 07 years' experience of Executive Responsibilities in a University or a Government Department or an Autonomous Organization in Pay Scale 17 or above, or its equivalent.</li></ul>

### **Note:**

1. Eligible candidates should submit their application forms along with attested copies of educational testimonials (i.e., Degrees/Certificates, Transcripts/DMCs), Experience Certificates, copy of CNIC, one recent photograph, and original fee deposit receipt in office of the Registrar, UET Mardan on or before: **30-07-2020**. The applicants already applied for the above advertised Posts vide this University website publication dated 17.4.2020, need not to re-apply.
2. Only those qualifications, experiences & publication(s) etc. will be considered, if documentary proof is attached up to the last date of submission of applications.
3. In-service candidates must apply through proper channel. They must also submit No Objection Certificate from their concerned departments/organizations along with their application form.
4. Age relaxation will be considered in light of government rules on case to case basis.

5. Only short listed candidates, who meet the criteria, will be called for tests/interview.
6. The candidates applying for more than one posts are required to submit separate applications along-with original bank receipt for each post.
7. In-case any educational document or any other document provided by the applicants is found incorrect/fake at any stage, the candidate will be disqualified immediately.
8. Incomplete application forms and those received after the due date, shall be rejected without intimation to the applicant.
9. The University reserves the right to cancel or not to fill any of the advertised post without assigning any reason. Errors, if any, are liable to rectification by the University.

**Registrar, UET Mardan**

**[www.uetmardan.edu.pk](http://www.uetmardan.edu.pk), Ph# 0937-9230295**