



UNIVERSITY OF ENGINEERING & TECHNOLOGY MARDAN

APPLICATION FOR ISSUANCE OF

- INTERIM TRANSCRIPT
 FINAL TRANSCRIPT
 PROVISIONAL CERTIFICATE

✓ (All entries must be filled – Please read the instructions before filling the form)

To: *The Controller of Examinations
UET Mardan*

Application No: _____

Date : _____

Date of Delivery: _____

URGENT | **NORMAL**

(Please tick one)

1.	Department		<i>Qualified / Withdrawn students are required to submit applications to "The Controller of Examination UET Mardan". Preparation of transcripts normally takes 14 working days for normal processing, and 7 working days for urgent processing, after receiving of Form in Main office of Exam Section. However, processing time may vary. So be sure to order early, so as to avoid tight timeline.</i>
2.	Registration Number		
3.	Name (in Block Letter)		
4.	Father Name (in Block Letter)		
5.	Date of Birth		
6.	CNIC Number (attach copy)		
7.	Bachelor / Master / PhD		
8.	Email ID		
9.	Mobile No.		
10.	Deposit Slip for issuance of Transcript	Rs. _____ No. _____ dated _____ (attach original receipt)	
11.	Deposit Slip for Verification of Final Transcript	Rs. _____ No. _____ dated _____ (attach original receipt)	

Signature of Applicant: _____

CERTIFICATE

There are no outstanding dues against the above candidate. He may be issued Semester Transcript / Course Completion Certificate.

Date: _____

(Treasurer, UET Mardan)

COUNTERSIGNED

Dated: _____

Controller of Examination
UET Mardan

Instructions

- The Transcript / Course Completion fee as per prospectus can be deposited in Bank of Khyber, in the University Account titled "Miscellaneous fund UETM" Branch Code.0179, Account No.003001354859.
- Ensure that you paid all outstanding dues of the University before submitting this application.
- Processing time for transcript / Course Completion preparation will start after the receipt of application in Examination Section and subject to publication of result notification by this office.

✂.....✂.....✂.....
RECEIPT (For office Use only)

Received application No. _____ for _____ Transcript / Course Completion on Urgent / Normal basis from
Registration No. _____ Mr/Ms _____
Department _____ on dated: _____ Transcript / Course Completion shall be ready for
collection on date _____ and will be issued on production of this receipt.

Signature: _____

Name: _____

Designation: _____