



# UNIVERSITY OF ENGINEERING & TECHNOLOGY MARDAN

✓ (All entries must be filled – Please read the instructions before filling the form)

Application No: \_\_\_\_\_

Date : \_\_\_\_\_

Date of Delivery: \_\_\_\_\_

## APPLICATION FORM FOR ISSUANCE OF DEGREE

To: *The Controller of Examinations  
UET Mardan*

Paste passport size  
photograph here  
(By either sex)

1.	Department																		
2.	Registration Number																		
3.	Name (in Block Letter)																		
4.	Father Name (in Block Letter)																		
5.	Student Category	Bachelor / Master / PhD				Spring/Fall/Annual/Supply													
6.	Date of Completion of Degree											CGPA:							
7.	Date of Birth																		
8.	CNIC Number (attach attested CNIC copy)																		
9.	Email ID																		
10.	Mobile No.																		
11.	Deposit Slip for issuance of Degree (attach original receipt)	Rs.					No.					dated							
12.	Deposit Slip for Verification of Degree (attach original receipt)	Rs.					No.					dated							

\_\_\_\_\_  
Signature of the Candidate

### CERTIFICATE

- I certify that the applicant is the same person whose particulars are given above and are correct. His photo has been attested by me.
- He / She has completed all the formalities laid down under the rules for award of degree. i.e he has completed 800 Hours Practical Training in an approved factory etc. In case of Civil Engineering graduates, photocopy of Survey Camp Certificate duly attested by the Chairman concerned is attached.

Office Seal

\_\_\_\_\_  
Chairman of the Department

- The particulars stated above have been checked and found correct. Award of Degree may kindly be approved.

Sanctioned

\_\_\_\_\_  
Examination Section

\_\_\_\_\_  
ACE / DCE

\_\_\_\_\_  
Controller of Examination

\_\_\_\_\_  
Vice-Chancellor

✂.....✂.....✂.....

### RECEIPT (For Applicant)

Received the Degree of Mr./Ms \_\_\_\_\_  
S/D/O \_\_\_\_\_ Department \_\_\_\_\_  
Registration No \_\_\_\_\_ Session \_\_\_\_\_ Spring/Fall/Annual/Supplementary \_\_\_\_\_  
Fee deposited Rs. \_\_\_\_\_ in Bank of Khyber vide receipt No. \_\_\_\_\_ dated \_\_\_\_\_ Degree  
shall be ready for collection on date \_\_\_\_\_, CNIC of the applicant and recipient alongwith this slip must be produced  
at the time of receiving degree.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

P.T.O

## **IMPORTANT**

1. Late University students are required to get the certificate signed by the Chairman of concerned Department through which they appeared and passed the examination.
2. No one can apply on behalf of the candidate concerned.

## **CHECK LIST**

- |   |            |                          |
|---|------------|--------------------------|
| 1. Clearance Certificate from the UET Mardan.                         | - Attached | <input type="checkbox"/> |
| 2. Bank Deposit Slip for issuance of degree                           | - Attached | <input type="checkbox"/> |
| 3. Bank Deposit Slip for verification of degree                       | - Attached | <input type="checkbox"/> |
| 4. Photo copy of CNIC   | - Attached | <input type="checkbox"/> |
| 5. Passport Size 2 x color photograph duly attested on front and back | - Attached | <input type="checkbox"/> |
| 6. Internship Certificate   | - Attached | <input type="checkbox"/> |

## **INSTRUCTIONS**

1. Ensure to deposit Fee for issuance of Degree.
2. Ensure that you paid all outstanding dues of the University before submitting this application.
3. One photograph to be attested on face and another on back side by the Chairman of the concerned Department.
4. attested photo copy of the S.S.C.
5. 800 Hours Training/Experience Certificate duly attested by the Chairman.
6. Please fill in all the particulars in your own handwriting.
7. Incomplete Form will not be entertained.
8. Photo copy of the DMC of Final year examination passed, attested photo copy of CNIC and original Bank deposit Slip should be attached.
9. Payment may be deposited in Bank of Khyber, in the University Account titled "Miscellaneous fund UETM" Branch Code.0179, Account No.003001354859.
10. Students are required to attest the form from the Chairman of concerned Department.
11. The office will not be held responsible for delay in preparation of degree in stipulated period due to incomplete or wrong information cases/ non-availability of Registrar / Vice Chancellor, etc.